

# BUKOLA OKE

## CONTACT

 1 Aldergrove, Highfield West, College Road, Cork, Ireland. T12 A2A0

 +353894711091

 120222735@umail.ucc.ie

## CORE QUALIFICATIONS

- Problem-solving skills.
- Excellent verbal and written communication skills.
- Excellent negotiation skills with experience in resolving customer complaints/claims in a friendly and efficient manner.
- Ability to work under pressure to achieve targets.
- Excellent prioritizing & time management skills.
- Advanced research skills.
- Meticulous attention to detail.
- Outstanding public speaker.
- Fashion expertise.

## INTERESTS

Interests: Photography, Researching, Volunteering and Community development, Vlogging and Swimming

## VOLUNTEER EXPERIENCE

### March 2021 – Present

Law Student Volunteer, University College Cork: Student FLAC – Free Legal Advice Centres.

### March 2021 – Present

Law Student Volunteer, Public Interest Law Alliance.

### January 2018 – Present

Gospel Faith Mission, Ireland  
[GOFAMINT], Chorister.

### February 2007 – August 2017

Scout, Economic Empowerment.

Currently a first year postgraduate Law student of the School of Law at University College Cork and a recent graduate of Business and Law [2:1] from Dublin Business School with a good background in presenting legal presentations and analysis. Humane and respectful, professional with excellent observation and logical reasoning abilities. Maintains a focus on collaborating with colleagues and ensures adherence to company's policies, guidelines, and standard practice. I have demonstrated history of communicating [written and verbally] in ways that are compelling, appropriate, and persuasive for legal and non-legal research, building and presenting arguments, findings, and conclusions in a concise yet meaningful manner. I am a competent, versatile, hardworking, personable and dedicated individual with extensive experience in the fashion industry. Solid team player with upbeat, positive attitude and proven skills in establishing rapport with clients.

## EXPERIENCE

December 2019 to January 2021

**Actress, Movie Extras. Ireland.**

December 2017 to September 2020

**Fashion Associate, Strategic Training and Business Services, Dublin, Ireland.**

- Established design integrity and the best strategy for multiple brands.
- Researched specification information and in-line style to develop quality patterns.
- Created new fabric and finish, print and pattern, and trim and expression standards for multiple brands.
- Created awareness and interest in new products and upgrade opportunities through effective marketing for continued business growth.
- I worked at the till and provided maximum satisfaction to customers on their queries and concerns thereby delivering a great customer satisfaction to each.

April 2018 to May 2020

**Warehouse Associate, Flexsource Recruitment, Dublin, Ireland.**

- Performed manual maintenance tasks, including the movement of boxes, scanning pallets, labelling the boxes, and lifting of pallet trucks to produce an efficient result.
- Reported equipment faults and hazards to the manager while maintaining team safety.
- Assisted team members with the warehouse tasks, increasing overall factory efficiency and maintaining turnaround targets.
- Performed my general operative duties in a safety-conscious, efficient manner.

September 2018 to August 2019

**Peer Mentor, Dublin Business School, Dublin, Ireland.**

- I was involved in communicating with all Africans in the school and promoting unity and peace there by bringing everyone together and discussing any issue they might be going through as an international student.
- Supported African student emotional and educational needs by providing round-the-clock support via the use of social media.
- Helped international students with subject knowledge as well as general abilities in learning, studying, and retaining information.
- Worked with staff members and lecturers to design comprehensive and individualized plans to optimize student education.

**January 2007 – August 2017**

Methodist Church Nigeria, Chorister.

**REFERENCES**

Referees: Available upon Request.

June 2018 to August 2018

**Waitress, Intercontinental Food Court, Dublin, Ireland**

- Closed kitchen after each shift and precisely followed closing checklist for kitchen stations.
- Stocked and maintained silverware, linens, and condiments.
- Always maintained safe food handling standards.
- Maximized table turns and rotated seating for optimal guest satisfaction.
- Cleaned table linens, table settings, glassware, windowsills, carpets, counters, floors, storage areas and service refrigerators.

March 2018 to May 2018

**Catering Assistant, Noel Group, Dublin, Ireland.**

- Maintained clean, tidy kitchen to minimize health and safety risks to residents.
- Ensured excellent health and hygiene practices were followed to minimize risks to public.
- Prepared for busy periods by organizing ingredients and restocking supplies for expected loads.
- Verified proper operation of refrigerators, freezers, and warming lamps by collecting temperature readings.

September 2016 to September 2017

**Customer Service Representative Bussic, Fashion Design, Lagos, Nigeria.**

- Answered customers' questions and addressed problems and complaints in person and via phone.
- Kept abreast of rapidly evolving technology to provide knowledgeable customer support.
- Greeted customers to facilitate services, determine service needs and accurately input orders into electronic systems.
- Worked as team member, performing cashier duties, product assistance and cleaning.
- Performed a follow-up phone calls every day to uncover customer needs and desires regarding product development, use and assistance.
- Trained new employees each quarter in procedures and policies to maximize team performance.
- Achieved high quality assurance evaluations.
- Earned highest marks for customer satisfaction company wide.

**EDUCATION**

2021 - 2022

**Law Society of Ireland**

Fe-1 Candidate.

2020 - 2022

**Bachelor of Law [Postgraduate]**

**University College Cork**, Cork, Ireland.

January 2018 - May 2020

**Bachelor of Arts (Honours) Business (Law) [2:1]**

**Dublin Business School**, Dublin, Ireland.

January 2010 - July 2016

**Senior Secondary College of Education**

**Eagles Comprehensive High School**, Lagos, Nigeria.

2005 - July 2009

**First School Leaving Certificate.**

**Temis New Age School**, Lagos, Nigeria.