



maryanntobin.com ■ matobincat@gmail.com

Curriculum Vitae

EDUCATION

Ph.D.	Duquesne University, Pittsburgh, PA
December 2006	English Literature, late eighteenth- and nineteenth-century British literature
M. A.	Indiana State University, Terre Haute, IN
May 1996	English Literature, eighteenth- and nineteenth-century British literature
B. A.	Duquesne University, Pittsburgh, PA
December 1992	English Literature and Classical Civilizations
A. S. B.	Duff's Business Institute, Pittsburgh, PA
June 1985	Fashion Merchandising

CONSULTING EXPERIENCE

December 2016 – Present

Assistant Research Professor & Instructional Consultant

Schreyer Institute for Teaching Excellence, The Pennsylvania State University
University Park, PA

Provide custom and regular short courses, seminars, workshops, and consultations on instructional methodologies, student ratings of teaching evaluations, assessment of student learning, curriculum development, and faculty development for faculty members, graduate students, advisors, administrators and staff throughout the Penn State system. Review internal and undergraduate teaching award and grant proposals, and serve on university-wide committees and commissions, including the Activity Insight Oversight Committee, Commission for Women, Student Engagement Network Assessment Committee, Universal Design for Learning Team, and search committees.

Seminars and Workshops

- Addressing Disruptive Behaviors in the Classroom
- Assessing Inter-professional Education
- Designing the 21st-Century B-School Classroom
- Course in College Teaching
- New Faculty Colleagues Group
- Prepping for Curriculum Mapping
- Ready to Do More with Student Teams?
- Student Engagement Techniques
- Take Action for Student Learning
- Teaching Sensitive Topics in the Classroom

- Course in College Teaching Advanced
- Course Design Academy
- Course Design & Planning
- Enhancing Student Engagement and Retention with Universal Design for Learning
- Item Writing for Multiple Choice Exams
- Making Starfish Matter
- Motivating and Engaging Students
- Teach to Reach: Maximizing Learning for All Students
- Test Blueprinting
- Title IX in the Classroom and on the Job
- Toward Your Next Generation Curriculum: Mapping the Course(s) Ahead
- Universal Design for Learning: It's Just Good Design!

Publications

- Active Learning Strategies
- A Guide to Item Analysis
- Lecture/Discussion Facilitation Template

15 August 2015

Escoffier International Culinary Academy Online.
Chicago, IL

Presented “Assessments with Learning Objectives in Mind”

ADMINISTRATIVE EXPERIENCE

August 2010 – June 2016

Director of Teaching and Learning
Triton College, River Grove, IL

Directed the college's Center for Teaching Excellence (CTE) and oversaw its Office of Curriculum and Assessment (C&A). Collaborated with the college's faculty and administrators to advance its Student Success initiatives and enact policies set by the Higher Learning Commission and Illinois Community College Board. Planned, organized, facilitated, and scheduled CTE events. Created CTE catalog, edited its newsletter, and maintained its internet and intranet sites. Contributed to and edited a number of the college's internal and external publications. Counseled faculty on issues related to assessment, curriculum, pedagogy, and professional development. Served on Academic Assessment Committee, College Curriculum Committee, Distance Education Steering Committee, Greening the Campus Committee and Professional Development Committee. Assisted in developing the college's Strategic Plan as Action Champion for two Tactics and a member of another Tactic Team.

Seminars, In-services, and Workshops

- Adjunct Faculty Summer Academy
- Adjunct Faculty In-service
- Assessment Basics
- Curriculum Boot Camp
- New Adjunct Faculty Orientation
- New Tenure-track Faculty Orientation
- Recognizing and Documenting Plagiarism
- Successful Student Engagement Techniques

- Curriculum Processes
- Developmental Education Online Seminar
- Faculty Author Spotlight
- Semi-annual Faculty Workshops
- Incorporating Authentic Materials into Your Courses
- Learning Communities Faculty Designer Seminar
- Library Resources Exercise
- Tenure Track Forums
- The 411 on Classroom Behavior and Discipline
- Tips for Effective Rubrics
- Tips for Effective Syllabi
- Tips for New or Returning Instructors
- Triton Teachers of Power (Tri-TOP) Faculty Development Program
- Using Blackboard Learn to Enhance Classes

Publications

- Academic Assessment Committee Handbook
- Adjunct Faculty Handbook
- Center for Teaching Excellence Newsletter
- College Catalog
- College Curriculum Committee Handbook
- Faculty Handbook

Strategic Plan Tactic Teams

- Action Champion: Create professional development opportunities to support at-risk students
- Action Champion: Streamline curriculum review and approval processes
- Action Team Member: Promote and support competency-based curricula

TEACHING EXPERIENCE

August 2007 - May 2012

Adjunct Instructor

Department of English, Triton College, River Grove, IL

RHT101 and 102: Freshman Rhetoric & Composition I and II and ENG103: Introduction to Fiction in traditional, computer-mediated and online classrooms via Blackboard. In the first course, students engage in pre-writing strategies and various modes of writing, drafting, and revising essays in order to produce argument-driven research papers while refining their grammar, sentence structure, and punctuation. Students of the second course build upon the skills mastered in the previous semester by reading, analyzing, and writing about literature. In ENG103: Introduction to Fiction, students analyze, discuss and write critically about the elements of fiction as they occur in the short story and the novel.

September 2007 - October 2007

Adjunct Instructor

DeVry University Online

ENGL227: Professional Writing in a fully online class using eCollege. Students master the content, form, and function of formal and informal business communications, including email, memoranda, proposals and reports, as well as good will, bad news and routine messages. Special emphasis is placed on intercultural communications and the selection of proper electronic or paper media.

March 2003 - May 2003

Adjunct Instructor

School of Leadership and Professional Advancement, Duquesne University, Pittsburgh, PA

ENGL 313W: Writing for Business and Industry in a computer lab. Students encounter the formats and requirements of the most frequently used business documents and reports. Special attention is given to intercultural and interpersonal relationships in the writing of such documents.

July 2001 - May 2002

Adjunct Instructor

Department of English, Community College of Allegheny County, South Campus, West Mifflin, PA

ENG 100: Basic Principles of Composition, ENG 101: Freshman Composition I and ENG 102: Freshman Composition II in computer labs and enhanced via Blackboard and AT&T Internet pages. In the first two levels, students apply pre-writing strategies and various modes of writing to drafting and revising essays while refining their grammar, sentence structure and punctuation. In ENG 102, students produce argument-driven research papers.

August 1999 - May 2001

Adjunct Instructor

Department of English, Duquesne University, Pittsburgh, PA

CORE 101: Thinking and Writing across the Curriculum, offered each fall, provides students with the tools necessary to write argument-driven essays based on sound research skills. CORE 102: Imaginative Literature and Critical Writing, offered each Spring, introduces students to literature in English and offers frameworks for approaching, reading, and writing about literature in a critical and active fashion.

August 1994 - May 1996

Teaching Fellow

Department of English, Indiana State University, Terre Haute, IN

ENG 101: Freshman Writing I and ENG 105: Freshman Writing II. Both are basic composition courses that focus on the fundamental elements of writing essays based on various modes. English 105 includes an introduction to research skills and undergraduate research papers.

COURSE DEVELOPMENT

January 2008 - May 2008

Course Designer

Triton College, River Grove, IL

US Department of Education Title III "Strengthening Institutions" Program

RHT102: Freshman Rhetoric & Composition II linked with HIS296: Special Topics in History--The Spartans.

SUPERVISORY EXPERIENCE

November 2019 – present

Graduate Assistant for Web and Social Media Content, Schreyer Institute for Teaching Excellence

October 2018 – April 2019

Postdoctoral Mentorship, Hubert H. Humphrey Fellows Program

August – September 2018

Case Study Analyst, Schreyer Institute for Teaching Excellence

PUBLICATIONS

“300 Ways to Teach the Epic.” *Teaching Comics and Graphic Narratives: Essays on Theory, Strategy and Practice*. Ed. Lan Dong. McFarland, 2012.

“From Sham to ‘Gentle Christian Man’ in *Great Expectations*.” Ed. Eugene Goodheart. *Great Expectations*. Critical Insights. Pasadena, CA: Salem Press, 2009.

“Dickens, Poe and the International Copyright Battle.” *The Dickensian* 98.2 (2002): 197-205.

INVITED LECTURES

“A Mystery unto Itself: *Drood* in *The Last Dickens*.” Dickens Fellowship Branch Meeting. Pittsburgh, PA. 16 November 2019.

“Dickens’s Other Railroad Disaster: Cairo, IL.” Dickens Fellowship Branch Meeting. Forest Park, IL. 29 May 2011.

“Breach of Promise and Other Marital Matters in *The Pickwick Papers*.” Dickens Fellowship Branch Meeting. Pittsburgh, PA. 15 November 2003.

“Dickens, Poe and the International Copyright Battle.” Dickens Fellowship Branch Meeting. Pittsburgh, PA. 16 March 2002.

“Dickens, Poe and the International Copyright Battle.” The Ninety-fifth International Conference of the Dickens Fellowship. College of Mount Saint Vincent, Riverdale, NY. 23 July 2001.

“A Few Men of *Our Mutual Friend*.” Dickens Fellowship Branch Meeting. Pittsburgh, PA. 18 November 2000.

CONFERENCE AND SYMPOSIA PRESENTATIONS

Co-presenter with Thomas J. Tobin. "Make Your Center for Teaching and Learning a Campus Universal Design for Learning Hub." Professional and Organizational Development Network Conference. Pittsburgh, PA. 16 November 2019.

"UDL Up! Universal Design for Learning at Penn State." Lilly Conference on College and University Teaching and Learning. Bethesda, MD. 30 May 2019.

"A Christmas Carol: The Gift Book We Keep on Giving." Dickens Society Sponsored Panel. 50th NeMLA Anniversary Convention, Northeast Modern Language Association. Washington, DC. 22 March 2019.

"Academia, Alt-Ac, and the Application: Converting Your C.V. to a Resumé." 50th NeMLA Anniversary Convention, Northeast Modern Language Association. Washington, DC. 22 March 2019.

"UDL Up! Universal Design for Learning is a Group Effort." 2019 Symposium for Teaching and Learning with Technology. The Pennsylvania State University. 16 March 2019.

"The Return of the Three-part Assessment Process: Triton College's New Hope" and "TAG - You're It! Who We Are, Who You Want Us to Be." 20th Annual Assessment Fair for Illinois Community Colleges: Assessment in Focus. Harper College. 26 February 2016.

"Curriculum is the Key to Faculty-Driven Assessment." Illinois Council of Community College Administrators. Bloomington-Normal, IL. 20 November 2015.

"Curriculum is the Key to Faculty-Driven Assessment." 2015 Assessment Institute. Indiana University-Purdue University Indianapolis. Indianapolis, IN. 26 October 2015.

"A Successful Approach for Engaging Faculty in Assessment." 18th Annual Assessment Fair for Illinois Community Colleges: Assessing the Student Experience. Moraine Valley Community College, 21 February 2014.

"*Hard Times* in the Classroom: A Pedagogy for Student Success?" Dickens in 2012: Preparing for Boz's Bicentennial. Northeast Modern Language Association, New Brunswick, NJ. 8 April 2011.

"What Century is This? Nineteenth-Century Women in Today's Academia." The Outsider Within: Women as Contingent Faculty in the Academy (Roundtable). Northeast Modern Language Association, New Brunswick, NJ. 9 April 2011.

"Laughing in the Face of Danger in *The Pickwick Papers*." Reading Monsters, Reading Gender. Midwest Modern Language Association, Chicago, IL. 6 November 2010.

“Revisiting Millicent Garrett Fawcett’s Revision of Mary Wollstonecraft.” Northeast Modern Language Association, Boston, MA. 28 February 2009.

“Email Etiquette.”

Professional Development Center. Triton College, River Grove, IL. 10 November 2008 and 5 February 2009.

Triton College Classified Association In-service Day. Triton College, River Grove, IL. 25 March 2009.

“Writing for Business.” Professional Development Center. Triton College, River Grove, IL. 29 October 2008 and 15 April 2009.

“7.5-foot Xerxes: Teaching the Epic as Performance to the YouTube Generation.”

Engaging Students with the Drama of Film and Law. Literacy and Performance: English Association of Pennsylvania State Universities, Indiana University of Pennsylvania, Indiana, PA. 27 October 2007.

“Little Nell on the Big Screen: An Old Curiosity from the Magic Lantern Shop.” Dickens Fellowship Branch Meeting. Pittsburgh Athletic Association, Pittsburgh, PA. 18 November 2006.

“Fashioning Loose Women: The Un-corseted Pre-Raphaelite Body.” Taking Liberties with the Pre-Raphaelites. 120th Modern Language Annual Convention, Philadelphia, PA. 30 December 2004.

“We Never Learned That in High School: Using the Modes and the Internet to Recall Composition Strategies.” From Chalkboards to Chat Rooms: Four Models of Web-enhanced English Instruction. National Council for Teachers of English 2001 Annual Conference. Baltimore, MD. 16 November 2001.

“Keeping up with Students: Teaching in the Age of Technology.” Workshop. Duquesne University, Pittsburgh, PA. 9 November 2001.

“Daughters for Sale, Ready-made or Custom-tailored: Charles Dickens and the Female Trade in Victorian England.” 2001 Dickens Symposium. Virginia Tech University, Roanoke, VA. 14 October 2001.

“Responding to Troubled Students and Students in Crisis.” Workshop co-sponsored by the Center for Teaching Excellence and the English Graduate Organization. Duquesne University, Pittsburgh, PA. 5 April 2001.

“Carnegie_Tech.edu.” Conversations with the Other: The Role of Inter-disciplinary Collaboration in a Technological Future. The Eighth Annual Interdisciplinary Graduate Student Conference. Duquesne University, Pittsburgh, PA. 24 March 2001.

“Techies Teaching T-Rex: How I Learned to Love the Internet.” Affiliated Departments of Communication and English Colloquia Series. Duquesne University, Pittsburgh, PA. 22 September 2000.

“Ph.D. Exam Colloquium.” Affiliated Departments of Communication and English Colloquia Series. Duquesne University, Pittsburgh, PA. 28 January 1999.

“Advocates for a New Social Order: Dickens, Marx and the Trades Unions in *Hard Times*.” Order and Disorder: The Sixth Annual Interdisciplinary Graduate Student Conference. Duquesne University, Pittsburgh, PA. 15 November 1997.

“Copperfield and Complicity: Dickens and the Social System in the 1840s.” Seventh Annual Conference on Literature and Language. SUNY Cortland, Cortland, NY. 5 October 1997.

“Appropriation of the Other: Aphra Behn’s *Oroonoko* Under the Pen of Thomas Southerne.” Buying (In) Selling (Out) Graduate Conference. University of Cincinnati, Cincinnati, OH. 13 April 1996.

PROFESSIONAL DEVELOPMENT

Accessing Higher Ground Virtual Conference. Hosted by The Pennsylvania State University World Campus. 20 November 2019.

Online Learning Summit: Library Inclusion and Online Learning. The Pennsylvania State University Libraries. 4 November 2019.

Using Personas to Assess Accessibility Needs. The Pennsylvania State University World Campus. 28 March 2019.

Regional Workshop for Faculty Developers. Teaching & Learning Center, Bucknell University. 1 March 2019.

Instructional Practice Certificate. The Pennsylvania State University World Campus. March 2018.

Foundations of Online Teaching Certificate. The Pennsylvania State University World Campus. September 2017.

New Faculty Experience (Online). Ashford University, 15 August – 5 September, 2016.

Community Leadership Program, Brennan School of Business, Dominican University, Class of 2016.

“PARCC 301: Assessment Clinic for Higher Education Workshop.” Partnership for Assessment of Readiness for College and Careers. Moraine Valley Community College, 23 June 2014.

Triton College President's Leadership Academy, Class of 2013.

"Collaborative Assessment Protocol" and "Designing Integrative Assignments." Learning Communities Committee. Triton College, River Grove, IL. 8 January 2009.

"Creating a Web Presence for Your Course--Dreamweaver I and II." Professional Development Center. Triton College, River Grove, IL. 8 January 2009.

"Blackboard/CE Training." Professional Development Center. Triton College, River Grove, IL. 31 October and 7, 14 and 21 November 2008.

"Crisis Management for Faculty." Professional Development Center. Triton College, River Grove, IL. 22 August 2008.

"Illinois Community Colleges Board Program Approval Manual." Curriculum Academy Seminar. Triton College, River Grove, IL. 9 July 2008.

"Introduction to Collaborative Learning Workshop." Professional Development Center. Triton College, River Grove, IL. 2 April 2008.

"Strategies for Integrating Diversity in the Community College Classroom." Title III Workshop. Triton College, River Grove, IL. 28 February 2008.

Title III 2008 Faculty Winter Institute, Triton College. 17 - 18 January 2008.

DeVry University Online New Faculty Training Workshop. 30 July 2007 - 27 August 2007.

SERVICE

The Pennsylvania State University Service

Committee Member. Student Engagement Network Assessment Workgroup. February 2019 – Present.

Volunteer. Student Conduct Board and Title IX Decision Panel. January 2018 – Present.

Activity Insight Unit Administrator and Liaison. January 2017 – Present.

Team Member. Universal Design for Learning Team. March 2018 – Present.

Search Committee Member. Assistant Director of Academic Enhancement Programs, College of Information Sciences and Technology. February 2019.

Appointed Member. Commission for Women. Office of Educational Equity, The Pennsylvania State University. July 2017 – June 2018.

Committee Member. Activity Insight Oversight Committee. Office of Planning and Assessment. The Pennsylvania State University. February 2017 - present.

Professional Service

Mentor. NeMLA 2019 Job Clinic. 50th NeMLA Anniversary Convention, Northeast Modern Language Association. Washington, DC. 22 March 2019.

Conference Proposal Reviewer. Professional and Organizational Development Network in Higher Education. March 2018.

Participant. Roundtable for Physically Disabled Scholars Traveling to the United States. United States Embassy in Hungary. 26 March 2018.

Conference Proposal Reviewer. International Teaching Learning Cooperative. January 2018.

Committee Member. Planning Committee. Illinois Community Colleges Assessment Fair. Moraine Valley Community College, 21 February 2014.

Committee Member. Planning Committee. 2014 Annual International Dickens Fellowship Conference. Chicago, IL. Loyola University, Lakeshore Campus. July 16 - 19, 2014.

Chair. "Nineteenth Century Literature: Dickens, Gissing, and Nicoll." 60th Annual Midwest Conference on British Studies. DePaul University, 12 October 2013.

Faculty in Residence. Center for Teaching Excellence, Triton College, River Grove, IL. August 2009 - May 2010.

Placement Assessment and Exit Essay Reader. Triton College, River Grove, IL. Fall 2008 – Spring 2010.

International Dickens Fellowship, Pittsburgh, PA Branch #97.

Newsletter editor. August 2007 - April 2010.

Newsletter contributor. October 2003 - April 2010.

President. October 2003 - August 2004.

Vice President and Social Chair. October 2000 - June 2003.

Webmaster. August 2000 - June 2010.

Chair. "The Role of Non-tenure Track Faculty in the Academy." 41st Anniversary Convention, Northeast Modern Language Association (NeMLA). McGill University, Montreal, QC, Canada. 7 - 11 April 2010.

English Graduate Organization Teaching Committee Co-chair. Duquesne University, Pittsburgh, PA.
August 2000 - May 2002.

Chair. "Illustration, Illumination, and Textual Exegesis II: Poets and Painters." Thirty-first Annual Convention of the Northeast Modern Language Association. Erie Community College, Genesee, NY. 6 April 2000.

Chair and registration aide. "Subjectivity and Agency." Culture and Vision: The Seventh Annual Graduate Student Conference in the Liberal Arts. Duquesne University, Pittsburgh, PA. 11 November 1999.

Community Service

Committee Member. Entertainment Committee. Samfund Casino Night. Loft 644, Chicago, IL. 15 September 2016.

CONFERENCE ATTENDANCE

Assessment Institute. Indiana University-Purdue University, Indianapolis, IN.
22 - 24 October 2017.
30 October - 1 November 2011 and 28 - 30 October 2012.

Modern Language Association (MLA) Annual Convention.
New York, NY. 4 – 7 January 2018.
Chicago, IL. 27 - 30 December 2007.
Chicago, IL. 27 - 30 December 1999.

Lilly Conference on College and University Teaching and Learning. International Teaching Learning Cooperative. Bethesda, MD. 2 June – 4 June 2017.

We Are All In at Penn State Diversity Conference. Pennsylvania State University. University Park, PA. 18 April 2017.

Penn State Symposium for Teaching and Learning with Technology. Pennsylvania State University. University Park, PA. 18 March 2017.

Canvas Day. Pennsylvania State University. University Park, PA. 17 March 2017.

12th Annual Teaching Professor Conference. Magna Publications. 29 – 30 May 2015.

Developing and Managing Competency-Based Education Conference. Academic Impressions. Philadelphia, PA. 18 – 20 May 2015.

“Bridging to Success: Education in the 21st Century.” National Conference on College and Career Readiness. Chicago/O’Hare. 20-21 June 2014.

Higher Learning Commission Annual Conference. Chicago, IL, 30 March – 3 April 2012 and 5 - 9 April 2013.

15th Annual Assessment Fair for Illinois Community Colleges. Heartland Community College, Normal, IL. 25 February 2011.

2010 Illinois Community College Faculty Association Teaching and Learning Excellence Conference. Springfield, IL. 21 - 22 October 2010.

The 103rd International Conference of the Dickens Fellowship. Case Western Reserve University, Cleveland, OH. 1 - 4 August 2009.

The 101st International Conference of the Dickens Fellowship. University of Pennsylvania, Philadelphia, PA. 19 - 24 July 2007.

Research Society for Victorian Periodicals Annual Conference

Washington, DC. 16-18 September 2005.

Ann Arbor, MI. 16-17 August 2002.

Birkbeck College, London, England. 20-22 July 2000.

Midwest Victorian Studies Association (MVSA) Annual Conference. Chicago, IL. 15 -16 April 2005.

Distance Learning Administration 2002 Conference. State University of West Georgia, Jekyll Island, GA. 5 - 7 June 2002.

The Ninety-fourth Annual Conference of the Dickens Fellowship. Medway Campus, University of Kent, England. 28 July 2000.

PROFESSIONAL MEMBERSHIPS

Dickens Society

International Dickens Fellowship, Pittsburgh, PA, Branch #97

Modern Language Association

Northeast Modern Language Association

Professional and Organizational Development Network in Higher Education